

RS-M-14  
15 September 1954

REFERENCE SUBCOMMITTEE OF THE ADVISORY COMMITTEE ON  
FOREIGN LANGUAGE PUBLICATIONS

Minutes of Meeting held in G-2 Document Library, Room 2C476, The  
Pentagon, Washington, D. C., 1000-1145 hours.

PRESENT:

Mr. Lewis M. Bright, IR, State  
Mr. Fred W. Shipman, IR, State, Member  
Captain Robert C. Laidlaw, AFOIN, Member  
Lt. Col. George G. Maxfield, G-2 Doc. Ly., Member  
Major Kent J. Collings, G-2 Doc. Ly.  
Lt. Annamaria Sieck, G-2 Doc. Ly.  
Mrs. Jane Bledsoe, G-2 Doc. Ly.  
Mrs. Katharine C. Walford, ONI, Member  
Mr. W. R. Hudson, ONI  
Lt. J. G. B. R. Doyden, ONI  
Mr. Bernard M. Fry, AEC, Member

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[REDACTED], Member

25X1A9a [REDACTED], CIA

25X1A9a [REDACTED] CIA  
[REDACTED], CIA Library, Secretary  
[REDACTED] CIA Librarian, Chairman

Approval of Minutes

1. The minutes of the meeting of 16 June 1954 (RS-M-13) were  
approved.

Advisory Committee on Foreign Language Publications

25X1A9a 2. [REDACTED], Chairman, ACFIP, reviewed the activities of the  
parent group and its subcommittees. It was pointed out that the  
researcher is dependent on the library facility for the furtherance of  
his assignment. He must be able to recover information from foreign  
language publications by means of indexes and catalogs, which, in turn  
25X1A9a must meet research needs. [REDACTED] indicated that copies of the

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terms of reference which preceded the establishment of the ACFLP are available for Reference Subcommittee members on request. [REDACTED] 25X1A9a announced that the U.S. Information Agency Librarian, Mr. Ross Newpher, will become a member of the Reference Subcommittee and that more than 170 USIA libraries throughout the world will be asked to assist in the publication program for the IAC agencies.

Identification of Needs for Reference Services and Facilities

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3. [REDACTED] suggested that each Subcommittee member conduct an inventory of researcher opinion regarding the need for additional reference services or facilities in the intelligence community. The results of such an inventory could serve the Reference Subcommittee as the basis for studies and recommendations for the development of improved new services, facilities or alterations to existing ones. The inventory may reveal gaps in the researcher's knowledge of existing services and facilities and permit on-the-spot correction. The identification of these gaps would guide the Reference Subcommittee in development of plans for the preparation of aids to research, guides to resources and library handbooks.

Action: Each Subcommittee member will report on his investigations of this problem at the October meeting.

New Abstract Services

4. During August 1954 three new services were begun:

a) Foreign Broadcast Soviet Bloc Economic Abstracts - published on 5x8 cards, replacing the former weekly FBIS publication which contained only about 20% of the total information received. The current service includes all Soviet Bloc economic information from foreign broadcasts. It is estimated that there will be approximately 4000 items each month. At present there is no plan to index this information.

b) Simultaneously with the inauguration of the above service, a program has been initiated to review earlier Soviet Bloc economic information appearing in the FBIS Daily Report on Foreign Broadcasts since 1946 and republish pertinent items on a 5x8 card size as FBIS Economic Items.

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c) Abstracts of Soviet scientific and technical articles appearing in 54 journals are being prepared by FDD, AID and ATIC and published on 5x8 cards. This service replaces the older FDD Periodical Abstracts (Scientific).

#### Bibliographic Citation Standards

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5. [REDACTED] suggested that the Subcommittee members examine the standards for bibliographic citations adopted by the Library of Congress in its "Bibliographical Procedures of Style, 1954". To the extent possible, these standards have been adopted by the CIA Library for use in its publications.

Adoption of such standards by the IAC agencies would minimize the difficulties growing out of faulty bibliographic citations which now plague the various library systems and cause much time to be spent in simple identification work.

#### Minicard System

6. Captain Laidlaw reviewed the status of the Minicard Project which was summarized in the Air Force Intelligence Library Reference System, Status Report No. 2. It was pointed out that the Air Force has officially adopted the CIA Intelligence Subject Code for use with this system.

#### Translations of USSR Physics Journals

7. Mr. Fry stated that the National Science Foundation is sponsoring the translation of complete issues of certain Russian physics journals to be done by the Oak Ridge Institute of Nuclear Studies in the near future.

8. The State Department Library will be host at the next meeting of the Reference Subcommittee in Room 2254, New State Department Building, on 13 October 1954 at 1000 hrs.

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[REDACTED]  
Secretary  
Reference Subcommittee

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